



PLANNING DEPARTMENT

970.668.4200
www.SummitCountyCO.gov

0037 Peak One Dr. | PO Box 5660
Frisco, CO 80443

**LOWER BLUE PLANNING COMMISSION
AGENDA**

FEBRUARY 15th, 2024 – 4:00 P.M.

This meeting will be conducted via Zoom only.

The public is welcome to attend via Zoom by using the following information:

Register in advance for this webinar:

https://summitcountyco-gov.zoom.us/webinar/register/WN_7nnLMT2ft4SXYUTXzoXeuw

After registering, you will receive a confirmation email containing information about joining the webinar.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF SUMMARY OF MOTIONS: November 2nd, 2023

IV. APPROVAL OF AGENDA: Additions, Deletions, Change of Order

V. NEW BUSINESS

- No items

VI. CONSENT AGENDA

- No Items

VII. PUBLIC HEARINGS

- No Items

VIII. WORK SESSION ITEMS

- No Items

IX. DISCUSSION ITEM

- Applicant Interviews for Vacancies and/or Expiring Terms

X. ADJOURNMENT

* Allowance for Certain Site Plans to Be Placed on the Consent Agenda: Site plan reviews consisting of three (3) to a maximum of 12 multi-family units for the total development parcel or project may be placed on a Planning Commission's "consent agenda", which allows for expeditious review and approval of these smaller projects. Site plans may only be placed on the consent agenda if the recommendation does not include any conditions. Single-family and duplex developments that are required to have a site plan review by a Planning Commission due to a plat note, PUD requirement, or other regulatory mechanism may also be placed on a Commission's consent agenda. A Planning Commission member may pull such agenda item off the consent agenda to allow staff or the applicant to address issues or questions related to the site plan review criteria for decision prior to taking action.

LOWER BLUE PLANNING COMMISSION

MEETING MINUTES

November 2nd, 2023

LOWER BLUE PLANNING COMMISSION MEMBERS PRESENT: James Donlon, Michael Good, Joe Newhart, John Longhill – virtual, Fletcher Flanigan.

STAFF PRESENT: Susan Lee Planning Director, Simon Corson Planner II, Margaret Citak Administrative Support II.

CALL TO ORDER: Joe Newhart, Chair called the meeting of the Lower Blue Planning Commission to order at 5:29 pm.

APPROVAL OF SUMMARY OF MOTIONS: James Donlon moved to approve the Summary of Motions from the 8/3/2023 meeting,

APPROVAL OF AGENDA: The agenda was approved with the addition of two discussion items: the recruitment for vacant positions and selection of advisory representatives for the Comp Plan.

NEW BUSINESS - None

CONSENT AGENDA - None

PUBLIC HEARINGS - PLN23-002 - Class 4 - Conditional Use Permit, A request for a Conditional Use Permit for High Country Tours, a snowmobiling business; TR 2-80 Sec 23 Qtr 1 Acres 2772.0100, 6845 Heeney Road (CR 30) (Lower Blue Tim Vermeer, High Country Tours Inc.)

John Longhill made a motion to approve PLN23-002 with the abovementioned request subject to the conditions listed below:

1. Prior to the commencement of the snowmobiling operation in 2023, the property owner must obtain a license agreement for the use of the Heeney Road (CR 30) Right-of-Way for the existing parking.
2. Approval of this CUP is granted for a five-year period from the date of approval. A new CUP must be approved prior to the five-year expiration date to maintain continuous operations.
3. This CUP approval shall apply to TR 2-80 Sec 26 Qtr 3 Acres 220.000 E2NW4 & SW4 LESS E2NW2SW4, TR 2-80 Sec 26 Qtr 1 Acres 39.5900, and TR 2-80 Sec 26 Qtr 1 Acres 278.8500 GOV LOTS 1, 3, 4, 5, 6, 7, & 8, as well as TR 2-80 SEC 23 QTR 1 ACRES 2772.0100.

James Donlon seconded the motion and the motion passed unanimously on a 5-0 vote.

WORK SESSION ITEMS – None

DISCUSSION ITEMS – Michael Good asked for an update regarding the Advisory Committee for Comprehensive Plan. Susan Lee and Simon Corson responded with appreciation for their involvement in the Advisory Committee. Michael Goods was selected as a community advisory committee representing the Lower Blue Planning Commission and James Donlon volunteered as a community advisory committee representing the Countywide Planning Commission.

ADJOURNMENT:

Jim Donlon made a motion to adjourn the meeting. The motion was seconded by Michael Goods. The motion was approved by a unanimous vote of 5-0. The meeting was adjourned at 6:29 p.m.

Respectfully submitted,

Simon Corson, Planner II



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MEMORANDUM

TO: Lower Blue Planning Commission
FROM: Susan Lee, Planning Director
DATE: February 15, 2024
SUBJECT: Lower Blue Planning Commission Appointments

BACKGROUND AND DISCUSSION:

According to Summit County Land Use and Development Code §16000 – Regional Planning Commission Bylaws, the Lower Blue Planning Commission shall consist of seven (7) regular members, and up to two (2) alternate members. Any town located within the Lower Blue Planning Basin, which is party to the Regional Planning Commission IGA shall appoint one member as provided for herein. All other members shall be "at-large" members. One member of the Lower Blue Planning Commission shall serve as a representative on the Countywide Planning Commission (CWPC).

Current membership of the Lower Blue Planning Commission (LBPC) stands at six (6) members, including alternates. Members, their role, and term reappointment date are as noted:

- James Donlon – At-large representative, 3/31/2024
- John Longhill – At-large representative, 3/31/2025
- Joe Newhart – At-large representative, 3/31/2025
- Rajeev Malik – At-large representative, 3/31/2026
- Michael Good – At-large representative, LBPC representative to the CWPC, 3/31/2026
- Fletcher Flannigan – Alternate, At-large representative, 3/31/2026

There is one member up for reappointment: James (Jim) Donlon. Mr. Donlon has expressed interest in being reappointed. Based on his interest and attendance records, staff recommends that the BOCC reappoint Mr. Donlon for an additional three-year term to expire on 3/31/2027.

Staff have reached out to the Town of Silverthorne for assistance in soliciting Town representative applicants.

According to the above there are two (2) vacancies for regular members, one of whom shall be the Town of Silverthorne appointee, and one (1) alternate member. We have received four applications: including one from a Town of Silverthorne resident. The applicants are Richard Adams, Owen M Dodd (Silverthorne resident), Jason Kassib, Jacob Deneault.

The LBPC will conduct interviews to make a recommendation to fill the LBPC vacancies.

RECOMMENDATION:

Staff recommends that the LBPC review the attached applicants for the CWPC vacancy and interview

the candidates in order to make a recommendation of appointment to the BOCC.

ATTACHMENTS:

Attachment A – Applications

Lower Blue Planning Commission Interview Schedule
Thursday, February 23rd 2023

Interview time	Name	E-mail	Phone
4:15 PM	Jacob Deneault (LB/Wildernest resident)	jdeneault178@gmail.com	720-633-5092
4:30 PM	Jason Kassib (LB/Heeny resident)	Jkassib@gmail.com	970-368-0078
4:45 PM	Richard Adams (LB resident)	richard.adams555@hotmail.com	303-880-6834
5:00 PM	Owen M Dodd (Silv resident)	owen.m.dodd@gmail.com	860-510-1156

From: noreply@civicplus.com
To: [Margaret Citak](#)
Subject: Online Form Submittal: Planning Commission Application Form
Date: Saturday, January 27, 2024 2:07:40 PM

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Planning Commission Application Form

The Summit County Planning Department accepts applications from residents interested in serving on the Upper Blue, Lower Blue, Tenmile, Snake River, and Countywide Planning Commissions and Board of Adjustment. Please complete the form below to apply. Alternatively, you may send a letter of motivation, including your background and certifications, to Margaret.Citak@summitcountyco.gov.

Name (last name, first name, middle initial)*		
Physical address*		
City*		
State*	CO	
Zip*		
Shipping address *		
City *		
State*	CO	
Zip*		
E-mail*		
Telephone number *		
I certify that my primary residence is located in Summit County, Colorado and that I have been a full-time Summit County resident for at least the past 12 months.*	yes	no
I am interested in participating in any of the following *		
Lower Blue Planning Commission Upper Blue Planning Commission Ten Mile Planning Commission	Snake River Planning Commission Countywide Planning Commission Board of Adjustment	
Tell us why you are interested in serving us. *		
Briefly describe your background, skills and relevant experience.		

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:
<http://www.summitcountyco.gov/Admin/FormHistory.aspx?SID=1873>

The following form was submitted via your website: Planning Commission Application Form

Name (last name, first name, middle initial): Deneault, Jacob M

Physical address: 16 Spyglass Lane

City: Silverthorne

State: CO

Zip: 80498

Shipping address : PO Box 25252

City : Silverthorne

State: CO

Zip: 80497

E-mail: jdeneault178@gmail.com

Telephone number : 7206335092

I certify that my primary residence is located in Summit County, Colorado and that I have been a full-time Summit County resident for at least the past 12 months.: yes

I am interested in participating in any of the following : Lower Blue Planning Commission ,Countywide Planning Commission

Tell us why you are interested in serving us. : Summit county has been my home for almost 15 years now and it means the world to me. I'm pretty passionate about whats going on around the county and would really like to participate in the process more. I already have applied and was interviewed but I wasn't sure if I needed to do so again.

Briefly describe your background, skills and relevant experience.: As mentioned, I've lived in Summit for almost 15 years and feel like I have explored almost every nook and cranny around the place. While I may not have a ton of experience in the planning area, I do manage a large team in my work life and know what it takes to work in a team setting. I also am on the board at the Summit Climbing Gym. Thanks again for your time.

Additional Information:

Form submitted on: 1/27/2024 2:08:32 PM

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Form Address: <http://www.summitcountyco.gov/Forms.aspx?FID=124>

From: noreply@civicplus.com
To: [Margaret Citak](#)
Subject: Online Form Submittal: Planning Commission Application Form
Date: Monday, January 29, 2024 8:32:51 AM

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Name (last name, first name, middle initial)*	
Physical address*	
City*	
State*	CO
Zip*	
Shipping address *	
City *	
State*	CO
Zip*	
E-mail*	
Telephone number *	
I certify that my primary residence is located in Summit County, Colorado and that I have been a full-time Summit County resident for at least the past 12 months.*	yes no
I am interested in participating in any of the following *	
Lower Blue Planning Commission Upper Blue Planning Commission Ten Mile Planning Commission	Snake River Planning Commission Countywide Planning Commission Board of Adjustment
Tell us why you are interested in serving us. *	
Briefly describe your background, skills and relevant experience.	

* indicates required fields.

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<http://summitcountyco.gov/Admin/FormHistory.aspx?SID=1875>

The following form was submitted via your website: Planning Commission Application Form

Name (last name, first name, middle initial): Jason Kassib

Physical address: 8054 Cr 30

City: Heeny

State: CO

Zip: 80498

Shipping address : 8054 Cr 30

City : Heeney

State: CO

Zip: 80498

E-mail: Jkassib@gmail.com

Telephone number : 9703680078

I certify that my primary residence is located in Summit County, Colorado and that I have been a full-time Summit County resident for at least the past 12 months.: yes

I am interested in participating in any of the following : Lower Blue Planning Commission

Tell us why you are interested in serving us. : Dear Members of the Lower Blue Planning Commission,

I am writing to express my sincere interest in serving on the Lower Blue Planning Commission. As a property owner of multiple properties in the Lower Blue since 2005, I have developed a profound connection to the community and a deep understanding of the unique challenges and opportunities it faces.

Having worked closely with the county on the installation of a septic system, I recognize the importance of effective representation for the people of the Lower Blue. My experience as a property owner has given me insights into the intricacies of local planning and development, and I am eager to contribute my perspective to ensure thoughtful decision-making that aligns with the community's needs.

I am committed to fostering sustainable growth, preserving the area's natural beauty, and representing the interests of my fellow Lower Blue residents. If given the opportunity to serve on the Lower Blue Planning Commission, I will bring dedication, a collaborative spirit, and a genuine passion for the well-being of our community.

Thank you for considering my application. I look forward to the possibility of contributing to the continued success and prosperity of the Lower Blue.

Sincerely,
Jason Kassib

Briefly describe your background, skills and relevant experience.:

Additional Information:

Form submitted on: 1/29/2024 8:33:49 AM

Submitted from IP Address: 172.71.167.118

Referrer Page: No Referrer - Direct Link

Form Address: <http://summitcountyco.gov/Forms.aspx?FID=124>

and Board of Adjustment. Please complete the form below to apply. Alternatively, you may send a letter of motivation, including your background and certifications, to Margaret.Citak@summitcountyco.gov.

Name (last name, first name, middle initial)*	Richard Adams
Physical address*	256 Blue Ridge Road Silverthorne
City*	SILVERTHORNE
State*	CO
Zip*	80498-8932
Shipping address *	256 BLUE RIDGE RD
City *	SILVERTHORNE
State*	CO
Zip*	80498-8932
E-mail*	richard.adams555@hotmail.com
Telephone number *	3038806834
I certify that my primary residence is located in Summit County, Colorado and that I have been a full-time Summit County resident for at least the past 12 months.*	(X) yes () no
I am interested in participating in any of the following *	
<input checked="" type="checkbox"/> Lower Blue Planning Commission <input type="checkbox"/> Snake River Planning Commission <input type="checkbox"/> Upper Blue Planning Commission <input checked="" type="checkbox"/> Countywide Planning Commission <input type="checkbox"/> Ten Mile Planning Commission <input type="checkbox"/> Board of Adjustment	
Tell us why you are interested in serving us. *	As a full time resident of Summit County I would like to give back to the community and I see this as a way to support that ambition, as well as to support our community in the lower Blue River region of the county.
Briefly describe your background, skills and relevant experience.	I have over 30 years of global business experience in government and private industry. I am recognized as a creative and strategic leader with Board experience and a reputation for innovation. I am a skilled communicator able to influence all levels of organization and relevant constituents, and I possess strong relationship, management and operational skills.

* indicates required fields.

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<http://www.summitcountyco.gov/Admin/FormHistory.aspx?SID=1852>

The following form was submitted via your website: Planning Commission Application Form

Name (last name, first name, middle initial): Richard Adams

Physical address: 256 Blue Ridge Road Silverthorne

City: SILVERTHORNE

State: CO

Zip: 80498-8932

Shipping address : 256 BLUE RIDGE RD

City : SILVERTHORNE

State: CO

Zip: 80498-8932

E-mail: richard.adams555@hotmail.com

Telephone number : 3038806834

I certify that my primary residence is located in Summit County, Colorado and that I have been a full-time Summit County resident for at least the past 12 months.: yes

I am interested in participating in any of the following : Lower Blue Planning Commission
,Countywide Planning Commission

Tell us why you are interested in serving us. : As a full time resident of Summit County I would like to give back to the community and I see this as a way to support that ambition, as well as to support our community in the lower Blue River region of the county.

Briefly describe your background, skills and relevant experience.: I have over 30 years of global business experience in government and private industry. I am recognized as a creative and strategic leader with Board experience and a reputation for innovation. I am a skilled communicator able to influence all levels of organization and relevant constituents, and I possess strong relationship, management and operational skills.

Additional Information:

Form submitted on: 10/12/2023 11:17:01 AM

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Form Address: <http://www.summitcountyco.gov/Forms.aspx?FID=124>

From: noreply@civicplus.com
To: [Margaret Citak](#)
Subject: Online Form Submittal: Planning Commission Application Form
Date: Wednesday, January 17, 2024 6:39:19 PM

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Name (last name, first name, middle initial)*	
Physical address*	
City*	
State*	CO
Zip*	
Shipping address *	
City *	
State*	CO
Zip*	
E-mail*	
Telephone number *	
I certify that my primary residence is located in Summit County, Colorado and that I have been a full-time Summit County resident for at least the past 12 months.*	yes no
I am interested in participating in any of the following *	
Lower Blue Planning Commission Upper Blue Planning Commission Ten Mile Planning Commission	Snake River Planning Commission Countywide Planning Commission Board of Adjustment
Tell us why you are interested in serving us. *	
Briefly describe your background, skills and relevant experience.	

* indicates required fields.

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<http://www.summitcountyco.gov/Admin/FormHistory.aspx?SID=1864>

The following form was submitted via your website: Planning Commission Application Form

Name (last name, first name, middle initial): Dodd, Owen, M

Physical address: 100 creek lane

City: Silverthorne

State: CO

Zip: 08498

Shipping address : 100 creek lane

City : Silverthorne

State: CO

Zip: 08498

E-mail: owen.m.dodd@gmail.com

Telephone number : 8605101156

I certify that my primary residence is located in Summit County, Colorado and that I have been a full-time Summit County resident for at least the past 12 months.: yes

I am interested in participating in any of the following : Lower Blue Planning Commission ,Countywide Planning Commission ,Board of Adjustment

Tell us why you are interested in serving us. : I have a passion for the development of Summit County and through my extensive public policy and public service background, I believe that I would provide an experienced voice in the policies around Summit County planning.

Briefly describe your background, skills and relevant experience.: I have served as a legislative aid to two sitting Congressmen. I have served two tours in the Peace Corps, and currentl work as the Development Director for the Keystone Science School. I hold a bachelors from the University of Montana, and a Masters in International Affairs from the New School. Furthermore, I am a dedicated Summit County resident.

Additional Information:

Form submitted on: 1/17/2024 6:40:18 PM

Submitted from IP Address: 172.68.35.122

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