



OFFICE OF THE SUMMIT COUNTY SHERIFF

FIELD TRAINING PROGRAM

Application Directions

Thank you for your interest in becoming a member of the Summit County Sheriff's Office team. The following pages consist of the initial application for employment with the Sheriff's Office. Please note the following:

This application must be legible and complete in order to be accepted. If we are unable to read your application, we will not process it.

If selected, you will be added to the testing roster and will be informed of the date and time of your testing. Candidates selected to move forward after the testing day will be notified by phone or e-mail.

You are expected to attend the testing if placed on the roster. If you are not able to attend testing, you may elect to have your application held for the next hiring process, but if you withdraw from a second process you will need to resubmit an application to be considered.

Completed applications may be mailed directly to the Sheriff's Office at P.O. Box 210, Breckenridge, CO, 80424 to the attention of the Training Division. They may also be scanned and emailed to RecruitPatrol@summitcountyco.gov or RecruitDetentions@summitcountyco.gov. Please be sure to e-mail the appropriate division.

To ensure your application is accepted, please make certain to follow these directions. If you have any questions about the directions please contact Patrol Field Training Sergeant Mark Gafari or Detentions Field Training Lieutenant Cynthia Gilbert.

Thank you and we look forward to speaking with you further about this opportunity.

For more information, you can also visit our web page at www.summitsheriffco.com.

Thank you,

Sergeant Mark Gafari
Patrol Field Training
Mark.Gafari@summitcountyco.gov
970-423-8960

Lieutenant Cynthia Gilbert
Detentions Field Training
Cynthia.Gilbert@summitcountyco.gov
970-423-8933

Current or Most Recent Employer

Company Name
From _____ to _____
Date Employed

City/state

() _____
Phone Number of Supervisor

Job Title

Supervisor Name

Full Time Part Time
 Volunteer

DUTIES: _____

Salary \$ _____ per _____ (Hour, Week, Month)

May we contact this employer? Yes No Reason for Leaving or wanting to leave _____

Previous Employer

Company Name
From _____ to _____
Date Employed

City/state

() _____
Phone Number of Supervisor

Job Title

Supervisor Name

Full Time Part Time
 Volunteer

DUTIES: _____

Salary \$ _____ per _____ (Hour, Week, Month) Reason for Leaving or wanting to leave _____
May we contact this employer? Yes No

Previous Employer

Company Name
From _____ to _____
Date Employed

City/state

() _____
Phone Number of Supervisor

Job Title

Supervisor Name

Full Time Part Time
 Volunteer

DUTIES: _____

Salary \$ _____ per _____ (Hour, Week, Month) Reason for Leaving or wanting to leave _____
May we contact this employer? Yes No

Previous Employer

Company Name
From _____ to _____
Date Employed

City/state

() _____
Phone Number of Supervisor

Job Title

Supervisor Name

Full Time Part Time
 Volunteer

DUTIES: _____

Salary \$ _____ per _____ (Hour, Week, Month) Reason for Leaving or wanting to leave _____
May we contact this employer? Yes No

Screening Checklist for Deputy Applicants

I, _____ (*print name*), am willing to undergo a comprehensive background investigation, including contacts with all references, employers, co-workers, close personal associates and family, and agree to allow a representative of the Summit County Sheriff's Office to review my driving record, credit history, criminal records and history, and military records. I understand that I will submit to a pre-employment polygraph examination, psychological evaluation, physical evaluations and a urinalysis drug test. I am aware that failure to fully submit to these listed reviews and evaluations will be grounds for disqualification from the selection process.

Signature _____

AN IMPORTANT MESSAGE ABOUT TRUTHFULLNESS...

One of the fundamental requirements of working in law enforcement is the ability of an individual to adhere to and demonstrate the highest legal and ethical standards. The Summit County Sheriff's Office has an unwavering stand on untruthfulness and dishonesty that can result in the dismissal of an employee who engages in such misconduct.

The same standard applies in the hiring and selection process. Unfortunately, it is our experience that a number of applicants in each hiring process will fail due to such misconduct. **If you are untruthful, dishonest, knowingly omit, falsify, conceal or obscure required information, or engage in any similar misconduct or deception during any part of the application and hiring process, you may be permanently disqualified from being employed by the Summit County Sheriff's Office.** Information regarding a candidate's disqualification may also be made available to other law enforcement agencies with an authorized request.

Please circle the correct answer to the following questions. If you answer "yes" to any question you **MUST** provide additional information about the circumstances, including dates. Attach additional pages if necessary. Answering "Yes" will not automatically bar an applicant from employment; however, you must provide detailed information about each "Yes" response.

Failure to provide the information requested will disqualify you from the process. The relationship of the conviction to the job, as well as the severity and the passage of time, will all be considered.

Have you ever:

- 1. Been convicted by any court of a felony or misdemeanor or entered a guilty or nolo contendere plea? Yes or No
- 2. Used any illegal drugs in the last 2 years? Yes or No
- 3. Sold any illegal drug at any time in your life? Yes or No
- 4. Falsified any document, form, testimony, or pleading as an officer of the court or as a witness? Yes or No
- 5. Omitted, misstated or falsely stated any information, in writing or orally, during an application process with any agency? Yes or No
- 6. Have you ever been terminated or asked to resign from a job? Yes or No

