



## TRANSIT DEPARTMENT

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### **SUMMIT COUNTY TRANSIT BOARD MEETING**

Wednesday, March 29, 2023, 8:15 a.m.

#### **SUMMARY MINUTES**

#### **I. CALL TO ORDER**

The monthly meeting of the Summit County Transit Board on Wednesday, March 29, 2023, was called to order by Chair, Kent Willis at 8:15 a.m.

#### **II. ROLL CALL**

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco  
Josh Blanchard – Summit County  
Becky Bowers (remotely) - Upper Blue Basin (At Large Member)  
Tom Daugherty – Town of Silverthorne  
Katrina Doerfler- Lower Blue Basin (At Large Member)  
Tom Fisher – Town of Frisco  
Cindi Gillespie – Copper Mountain Ski Resort  
Kyle Hendricks – Town of Dillon  
Matt Hulsey – Town of Breckenridge  
Susan Juergensmeier – Snake River Basin (At Large Member)  
Tom Koehler (remotely) - Ten Mile Basin (At Large Member)  
Kort Langlinais - Town of Breckenridge  
Ted Pilling – Town of Blue River  
Chelsea Roth (remotely) – Breckenridge Ski Resort  
Scott Verlinde – Keystone Ski Resort

Staff present were as follows: Chris Lubbers, Transit Director; Alex Soto, Operations Manager, Ann Findley, Planner and Vivian Pershing, Administrative Assistant.

#### **III. APPROVAL OF MINUTES AND AGENDA**

The minutes from the Feb. 22, 2023, Summit County Transit Monthly Meeting and Mar. 29, 2023 meeting agenda were reviewed. Tom Daugherty moved to approve the minutes and the agenda, second by Katrina Doeffer. Motions carried.

#### **IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS**

No guests were present or public comments received.

#### **V. REGULAR MONTHLY UPDATE ITEMS**

##### **A. Transit Director Report and Financials**

Chris Lubbers discussed the Transit Financial Summary, Sales Tax Data and Budget Report in detail, focusing on current revenue, labor, administration/office, capital and fleet replacement, operation and maintenance, safety and insurance, training and recognition along with beginning and ending fund balances. He updated the Board on grants and capital projects on the Transit Ops Center and employee

housing units, new buses ordered and security guards at bus stations. A budget statement of operating revenue and expenses for year to date to February 28, 2023 was given. The Financial Report was approved unanimously by the board.

### **B. Operations and Maintenance Report**

Alex Soto reviewed the Transit Operations Summary in detail, focusing on current fixed-route passenger counts, and current mass transit sales tax receipts, and ridership changes by route, comparing hourly service in 2022 to hourly service in 2023 with a 4.4% increase in February 2023, especially in Blue River Commuter, Park County Commuter, Copper-Frisco, Wilderndest/Silverthorne Loop and Lake County Commuter. She discussed bus operator staffing, training, recruiting efforts, safety metrics, employee recognition, and advertising. Ms. Soto reviewed maintenance technician staffing, work orders, bus and para transit availability, warranty issues, road calls, costs, preventative maintenance, bus performance and parts availability. Mr. Daugherty, Ms. Doeffler and Cindi Gillespie commented on parts availability and ridership. Mr. Willis complimented drivers and staff on customer service. The Operations and Maintenance Report was approved unanimously by the board present.

### **C. Agenda Items**

Ann Findley discussed the Summer service routes starting May adding two roundtrip routes each for Park County Commuter and Blue River and Leadville. Times of the Silverthorne/Keystone route will change from 45 after the hour to 15 after the hour to meet up with the Breckenridge and Copper buses with a more timely connection. A possibility of expanding service to 30-minute service on Wilderndest/Silverthorne and Frisco to Breckenridge on Fri., Sat., and Sun. after June 1 was reviewed. An update was given on the scope of work for the micro-transit feasibility study. The scope includes a review of five micro-transit programs in communities similar to ours and a county service assessment with the main goal to service the first/last mile, to possibly expand our operating area within county limits, improve customer satisfaction and engage the public through social media, meetings and surveys. Additional scope of work would include working with stakeholders, determine the max time/max walking distance to virtual stops and provide a cost benefit/budget analysis with performance measures. If a micro-transit system is feasible, the scope would provide services to write and apply for suitable funding to hire a company to operate a county system. The rough timeline would have the study complete by Dec 31, 2023, hire an operating company by April 30, 2024 to start up by Sept. 15, 2024. Josh Blanchard, Tom Fisher, Mr. Lubbers, Ms. Doeffler and Mr. Willis commented on county development, demographics, state rural funding changes and workforce housing as it relates to a micro-transit system. Mr. Daugherty discussed its connection to a master plan. Mr. Willis and Mr. Lubbers mentioned a future review for forming a regional transit authority. Mr. Willis asked that these topics be included in future meeting agendas.

### **Adjournment**

Meeting was adjourned at 9:50 a.m.