



## TRANSIT DEPARTMENT

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### **SUMMIT COUNTY TRANSIT BOARD MEETING**

Wednesday, January 26, 2022, 8:15 a.m.

#### **SUMMARY MINUTES**

#### **I. CALL TO ORDER**

The monthly meeting of the Summit County Transit Board on Wednesday, January 26, 2022 was called to order by Chair, Kent Willis at 8:15 a.m.

#### **II. ROLL CALL**

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco  
Josh Blanchard – Summit County  
Becky Bowers - Upper Blue Basin (At Large Member)  
Dan Burroughs (remotely) – Town of Dillon (Alternate)  
Tom Daugherty – Town of Silverthorne  
Cindi Gillespie (remotely) – Copper Mountain Ski Resort  
Bentley Henderson – Summit County (Alternate)  
Kyle Hendricks – Town of Dillon  
Matt Hulsey – Town of Breckenridge  
Susan Juergensmeier –Snake River Basin (At Large)  
Tom Koehler (remotely) - Ten Mile Basin (At Large Member)  
John Lieske (remotely) – Keystone Ski Resort  
Patrick O’Sullivan (remotely) – Arapahoe Basin Ski Resort  
Ted Pilling – Town of Blue River  
Steve Swanson- Lower Blue Basin (At Large Member)

Staff present were as follows: Chris Lubbers, Transit Director; Bruce Camping, Planner and Vivian Pershing, Administrative Assistant.

#### **III. APPROVAL OF MINUTES AND AGENDA**

The minutes from the December 8, 2021 Summit County Transit Board Meeting and January 26, 2022 meeting agenda were reviewed. Becky Bowers moved to approve the minutes, second by Tom Daugherty who moved to approve the agenda, second by Ted Pilling; motions carried.

#### **IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS**

No guests were present or public comments received.

#### **V. REGULAR MONTHLY UPDATE ITEMS**

##### **A. Transit Director Report and Financials**

Chris Lubbers discussed the Transit Financial Summary, Sales Tax Data and Budget Report in detail, focusing on current revenue, labor, administration/office, capital and fleet replacement, operation and maintenance, safety and insurance, training and recognition along with beginning and ending fund balances. He gave a By-Laws Summary and an update on Retention and Recruitment bonuses. Bentley Henderson added a salary survey will be conducted in 120 days over all levels of the county organization

to show how the landscape has changed. Mr. Willis, Ms. Bowers and Mr. Daugherty requested it be conducted with many local and similar policy action companies, and considering shift work differential, hazardous and essential pay, emergency and grant funded. Cindi Gillespie encouraged retention bonuses as well as sign on bonuses. Josh Blanchard acknowledged critical departments and a desire of increased service with support of different philosophies. The Financial Report was approved unanimously by the board.

#### **B. Operations Report**

Mr. Camping reviewed the Transit Operations Summary in detail, focusing on current fixed-route passenger counts, current mass transit sales tax receipts and ridership changes by route with December 2019 pre-pandemic vs December 2021. He discussed bus operator staffing, recruiting efforts, safety, employee recognition, advertising and an update on FTC construction. December ridership dropped 24% from 2019. 140 average overload passengers per day from Jan. 1-23. He mentioned due to ongoing staffing concerns, summer schedule would remain on an hourly bus service. The Operations Report was approved by the board.

#### **C. Maintenance Report**

Mr. Camping reviewed maintenance technician staffing, work orders, bus and para transit availability, warranty issues, road calls, costs, preventative maintenance, electric bus performance and parts availability. Mr. Lubbers reviewed upcoming diesel and electric bus orders. The Maintenance Report was approved unanimously by the board present.

### **VII. AGENDA ITEMS**

- A.** Mr. Camping reviewed an emergency (Omicron) protocol with reducing service even further that was prepared and ready for implementation if needed in the beginning of January. Mr. Daugherty, Mr. Willis and Ms. Bowers encouraged staff to produce a proclamation certificate document signed by the Board congratulating staff from averting a crisis and going the extra mile.

#### **Adjournment**

Meeting adjourned at 9:32 am.