



## PLANNING DEPARTMENT

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### **SNAKE RIVER PLANNING COMMISSION AGENDA FEBRUARY 15th, 2024 at 5:30 P.M.**

**This meeting will be conducted via zoom only.**

**The public is welcome to attend in person or via Zoom via following link:**

Register in advance for this webinar:

<https://summitcountyco-gov.zoom.us/webinar/register/SRPC>

After registering, you will receive a confirmation email containing information about joining the webinar.

If you are joining from your phone to raise your hand in the meeting to be granted permission to speak, press \*9

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF SUMMARY OF MOTIONS:** August 17<sup>th</sup>, 2023
- IV. APPROVAL OF AGENDA:** Additions, Deletions, Change of Order
- V. NEW BUSINESS**
  - No items
- VI. CONSENT AGENDA**
  - No Items
- VII. PUBLIC HEARINGS**
  - No Items
- VIII. WORK SESSION ITEMS**
  - No Items
- IX. DISCUSSION ITEM**
  - Applicant Interviews for Vacancies and/or Expiring Terms
- X. ADJOURNMENT**

\* Allowance for Certain Site Plans to Be Placed on the Consent Agenda: Site plan reviews consisting of three (3) to a maximum of 12 multi-family units for the total development parcel or project may be placed on a Planning Commission's "consent agenda", which allows for expeditious review and approval of these smaller projects. Site plans may only be placed on the consent agenda if the recommendation does not include any conditions. Single-family and duplex developments that are required to have a site plan review by a Planning Commission due to a plat note, PUD requirement, or other regulatory mechanism may also be placed on a Commission's consent agenda. A Planning Commission member may pull such agenda item off the consent agenda to allow staff or the applicant to address issues or questions related to the site plan review criteria for decision prior to taking action.

## **SNAKE RIVER PLANNING COMMISSION**

### **SUMMARY OF MOTIONS**

**June 15, 2023**

**COMMISSION MEMBERS PRESENT:** Greg Roy, Noah Landwehr, Dennis Carney, Steve Martin

**STAFF PRESENT:** Steve Greer, Susan Lee, Simon Corson

Greg Roy, Chair, called the meeting to order at 5:30 PM

**APPROVAL OF AGENDA:** Additions, Deletions, Change of Order – None

**Election of Officers:** Commissioner Landwehr moved that Commissioner Roy continue as the Chairperson of the Snake River Planning Commission. Commissioner Carney seconded the motion. The motion was approved on a vote of 4-0. Commissioner Carney moved that Commissioner Landwehr be nominated as Vice Chairperson of the Snake River Planning Commission. Commissioner Roy seconded the motion. The motion was approved on a vote of 4-0. Commissioner Landwehr moved that Commissioner Roy continue as the Snake River Planning Commission's representative on the Countywide Planning Commission. Commissioner Carney seconded the motion. The motion was approved on a vote of 4-0.

**NEW BUSINESS:** None

**CONSENT AGENDA:** None

#### **PUBLIC HEARING:**

PLN23-012: Class 4: Site Plan review for a deed-restricted affordable housing units in three buildings totaling 7,345 square feet on Tract B Block 1 Soda Creek at Lake Dillon PUD #3, a 0.75-acre parcel, zoned Soda Creek at Lake Dillon PUD., (Applicant: April-Dawn Knudsen, Summit Habitat for Humanity).

Commissioner Landwehr made a motion to approve PLN23-012 with the findings in the staff report. Commissioner Carney seconded the motion. The motion was approved on a vote of 4-0.

**WORK SESSION ITEMS:** None

**DISCUSSION ITEMS:** None

**ADJOURNMENT:** Noah Landwehr made a motion to adjourn the meeting. Dennis Carney seconded the motion. The motion to adjourn was approved by a 4-0 vote. The meeting was adjourned at approximately 6:05 PM.

Respectfully submitted,

Simon Corson  
Planner II



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**MEMORANDUM**

**TO:** Snake River Planning Commission  
**FROM:** Susan Lee, Planning Director  
**DATE:** February 15, 2024  
**SUBJECT:** Snake River Planning Commission Appointments

**BACKGROUND AND DISCUSSION:**

According to Summit County Land Use and Development Code §16000 – Regional Planning Commission Bylaws, the Snake River Planning Commission shall consist of seven (7) regular members, and up to two (2) alternate members. Any town located within the Snake River Planning Basin, which is party to the Regional Planning Commission IGA shall appoint one member as provided for herein. All other members shall be "at-large" members. One member of the Snake River Planning Commission shall serve as a representative on the Countywide Planning Commission (CWPC).

Current Snake River Planning Commission Membership (and their respective roles) are as follows:

- Noah Landwehr (Montezuma Representative; Regular Member - term expires 3/31/24). Would like to be reappointed.
- Greg Roy (Countywide Representative; Regular Member - term expires 3/31/24). Would like to be reappointed.
- Marshall Masek (Regular Member - term expires 3/31/24). Would not like to continue
- Dennis Carney (Regular Member - term expires 3/31/25).
- Steve Martin (Alternate Member - term expires 3/31/26).
- Vacant (Town of Dillon Representative; Regular Member - term expires 3/31/25).
- Vacant (Alternate Member - term expires 3/31/26).
- Vacant (Regular Member - term expires 3/31/26).
- Vacant (Regular Member - term expires 3/31/25).

We have two members terms up for reappointment. Interviews will be conducted by the BOCC if they so choose. Staff will forward the reappointment requests to the BOCC. The resignation of Marshall Masek leaves us with a significantly reduced Commission of 4 members.

Unfortunately, we have no new applicants at this time. Please ask friends or neighbors if they would be interested in participating.

**RECOMMENDATION:**

Staff recommends keeping Noah Landwehr as the Town of Montezuma Representative and to change Dennis Carney from an alternate to regular member. Staff recommends the Commission review the members up for reappointment and make recommendations to the BOCC.